

DROP-OFF AND PICK-UP POLICIES

The Early Bird Program is for children brought to school before 8:50 AM. The program begins at 8:00 AM and includes supervised care until school begins. The fee is \$5.00 per day or \$30 per month. The fee can be included with tuition payments or when the child is brought to school on the day of service. Children may not be brought earlier than 8:00 AM and any child dropped off before 8:50 AM must attend the Early Bird program and will be charged the fee.

***Drop-Off:** Parents agree to participate in the drop-off program each morning. Weekday School staff members walk students from their cars to their classes. Drop-Off starts at 8:50 AM and will end at 9:10 AM. Parents should bring their children to school in a timely manner. Children learn best with a steady routine. Their time schedules are very important to form good habits.

***Due to Orientation on the first day of school, the Drop-Off Program will begin on the second day of classes.**

You may call our office at 972-722-0806 to check on your child for any reason. Please do not go into classrooms after drop off, as this is a disruption for the entire class.

Afternoon Pick-Up: When someone other than parents will be picking up children from WDS, please notify our office or send a note with your child. We will ask to see a driver license before we release our students to anyone other than parents or authorized pick up persons.

**Outside doors must remain closed at all times of the school day.
Do not prop doors open when entering or leaving the building.**